

You Received a BSA Exam Request Memo, What are the Proper Steps?

WEBINAR OR ON-DEMAND WEB LINK
(LINK INCLUDES FREE CD ROM)

Thursday, March 22, 2012

12 - 1:30 pm PT
1 - 2:30 pm MT
2 - 3:30 pm CT
3 - 4:30 pm ET

You just received your BSA exam request memo. What's the next step? Preparing for your next BSA exam is an ongoing process that begins well before the exam letter arrives. Once you do receive it, the first thing most BSA officers notice is that it's quite long. This webinar will focus on how to address each item by turning the exam request memo into a checklist that guides you in putting together just what the examiners want. In addition, examiners' "hot buttons" and other BSA officers' experiences will be covered.

The participant manual will be provided in MS Word so banks can easily utilize the sample language to either develop or fine-tune current policy and procedures.

Continuing Education: Attendance verification for CE credits provided upon request.



HIGHLIGHTS

- Step One: Dissecting the request letter into groupings by department
- Step Two: Enlist help and delegate responsibility. Because BSA is a bank-wide exam, it will involve work papers from every department of the bank
- Step Three: Reorganize the information for submission
- Step Four: Additional steps that will keep examiners happy
- Step Five: Learn from other BSA officers' experience during exams

WHO SHOULD ATTEND?

This informative session is designed for BSA officers, compliance officers, and auditors.

MEET THE PRESENTER

**Ann Brode,
Brode Consulting Services, Inc.**



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